


# Job Evaluation Rating Document

<p><b>CUPE, SEIU, SGEU, SAHO</b></p> 	<p><b>Job Title</b> <u>Medical Equipment Coordinator</u></p> <p><b>Date</b> <u>March 2009</u></p> <p><b>Revised Date</b> <u>Febraury 4, 2014</u></p> <p><b>Revised Date</b> <u>January 18, 2023</u></p>	<p><b>Code</b></p> <p>433</p>
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<p><b>Decision Making</b></p> <p>Some choice of action when carrying out a variety of tasks in repair, maintenance and operation of facility equipment. Exercises discretion when medical equipment breaks down to ensure provision of services. Work involves developing plans for coordinating medical equipment.</p>	<p><b>Degree</b></p> <p>3.5</p>
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<p><b>Education</b></p> <p>Grade 12. Building Systems Technician Certificate (Saskatchewan Polytechnic, nine hundred and forty-five (945) hours. 5th Class Power Engineering certificate, as required by the Boiler and Pressure Vessels Safety Act. Power Engineering License issued pursuant to the Boiler and Pressure Vessels Safety Act (no examination required so does not impact the rating) (rating 3.5).</p> <p>*As per the MOA regarding the Education factor review (January 2019) the JJEMC will continue to utilize one thousand and seventy-five (1075) hours as no other factors were impacted by this change. The Education rating will remain at (4.0).</p>	<p><b>Degree</b></p> <p>4.0</p>
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<p><b>Experience</b></p> <p>Twelve (12) months previous experience working in a maintenance environment working with biomedical equipment and training. Twelve (12) months on the job to solidify an understanding of medical equipment, inventory within the SHA, obtain specific vendor training, develop coordination skills and become familiar with department policies and procedures.</p>	<p><b>Degree</b></p> <p>5.0</p>
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<p><b>Independent Judgement</b></p> <p>Boiler work is performed in accordance with the Boiler and Pressure Vessels Act and regulations. Breakdowns in mechanical and medical equipment are resolved using a choice of methods, analysis and troubleshooting to determine the problem and choose the appropriate action. Work involves a choice of methods or procedures in coordinating medical equipment.</p>	<p><b>Degree</b></p> <p>4.0</p>
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<p><b>Working Relationships</b></p> <p>Requires appropriate tact and discretion when dealing with other departments, vendors, physicians and staff. Discusses repair problems, submits reports to management and makes repair/replacement recommendations. Required to provide technical explanation and advice as Medical Equipment Coordinator.</p>	<p><b>Degree</b></p> <p>3.5</p>
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Medical Equipment Coordinator

**Code**

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<b>Impact of Action</b> Misjudgements in carrying out maintenance tasks may result in minor injury/discomfort to others. Misjudgement in operating/monitoring computerized building automation systems may cause equipment failure resulting in substantial delay/loss of service and/or disruption of service delivery.	<b>Degree</b>  <u>2.5</u>
<b>Leadership and/or Supervision</b> Provides occasional guidance and new equipment training to staff. Provides functional guidance to outside contractors and/or specialty advice concerning medical equipment to physicians and other staff.	<b>Degree</b>  <u>2.5</u>
<b>Physical Demands</b> Regular physical effort pushing and climbing with periods of heavy effort associated with repair of equipment and movement of materials.	<b>Degree</b>  <u>2.5</u>
<b>Sensory Demands</b> Regular cumulative sensory effort operating/repairing equipment, performing visual inspections, using power/hand tools, communication with staff with occasional periods of competing multiple demands.	<b>Degree</b>  <u>2.0</u>
<b>Environment</b> Regular major disagreeable conditions such as chemicals, steam, sharps, extreme noise and unpredictable weights.	<b>Degree</b>  <u>4.0</u>